Week 4 Schedule for Excel 2 Students

 **Excel textbook SAM Hyperlinks Due Dates Other important info**

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| **Week** | **Topics** | **✓** | **Assignments** | **Due Dates** |
| **Week 4 begins****Monday,** **April 28****Week 4 begins****Monday,** **April 28** | **1.** [**How to Use Weekly checklist**](https://youtu.be/thDtf0ajU2s)**2. SAM Training (required)****3. SAM Projects (required)****4. Turn in folder****5. SAM Practice Exam (not required)****6. SAM Real Exam (required)****7. Watch videos****8. Download Excel Module 9 folder****9. Module 9:****Formula Auditing, Data Validation, & Complex Problem Solving****10. Turn in folder****11. FYI** | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  | **-Use checklist to keep track of your completed work.****-SAM Training for Module 8. (Required)****SAM Projects for Module 8 -- 3 projects**  **--**[**Barasch and Company**](https://www.youtube.com/watch?v=CCvJuLfGC3w) **--Delgado Designs** **--**[**Eastern Mobile**](https://www.youtube.com/watch?v=fRLxtu6_W58)**-Upload completed projects back into SAM for grading.** **-Save SAM project files in Module 8 folder.** **-Turn in Module 8 folder by dragging it into my shared Google Drive “Drag Folders Here” folder.****-SAM Practice Exam for Module 8 (not required) – You have up to 49 tries on the practice exam. Students using practice exams score higher on ‘real’ exams.****-Module 8 REAL EXAM in SAM - Real exams may only be entered one time. Unlike practice exams, you only get one try on a ‘real’ exam. If you haven’t used the practice exam, you should try it before attempting the ‘real’ exam.** **These videos will help you understand concepts presented in Module 9:****-**[**Order of operations**](https://www.youtube.com/watch?v=HqCtd6sbUDY) **-**[**Formula Auditing**](http://www.youtube.com/watch?v=wWOBdd9rTew)**-**[**Data Validation & Range Name**](https://www.youtube.com/watch?v=FV2ki0kRll8)**-**[**Goal Seek & Solver**](https://www.youtube.com/watch?v=CNJ9zVRmDAM)**-**[**Solver**](https://www.youtube.com/watch?v=wpbDB5JNy50)**-Download and unzip Excel Module 9 folder from Watson’s Website,** [**Folders**](http://csjava.occ.cccd.edu/~watsonm/E_notebook/CS_Enotebook.html) **page.** **-Save Module 9 folder into your Documents folder or your USB disk.****-** [**Unzip the**](https://www.youtube.com/watch?v=x3EF03TRTT0) [**downloaded folder**](http://csjava.occ.cccd.edu/~watsonm/Assignments_Handouts_Lectures/Handouts_for_all_classes/Unzip.pdf) **and rename it according to my** [**Labeling Procedure**](https://www.youtube.com/watch?v=2cFSQO4gj38)**.****-Delete the Module 9 zip file. You won’t need it any longer.****-Download Textbook Project Module 9 from** **SAM for Instrument Logistics Analysis.** **-Instructions are in Module 9 chapter in textbook. Read & complete all steps in the chapter.** **-Upload completed project file(s) to SAM for grading.** **-Save your Textbook Project(s) for Module 9 in your Module 9 folder.** **-Save SAM project files in Module 9 folder** **-Turn Module 9 folder in by dragging it into my shared Google Drive “Drag Folders Here” folder.****-[Best Places to Work 2025](https://www.glassdoor.com/Award/Best-Places-to-Work-LST_KQ0%2C19.htm%22%20%5Ct%20%22_blank)** | [ ]  **SAM Module 8 Training due by Wednesday, May 7, midnight.**[ ]  **SAM Module 8 Projects due by Wednesday, May 7, midnight.**[ ]  [**Drag Excel Module 8 folder into shared Google Drive**](https://watsonswebsite.com/Assignments_Handouts_Lectures/Handouts_for_all_classes/turn%20in%20folders%20on%20shared%20Google%20Drive.pdf) **by Wednesday, May 7, midnight.** [ ]  **SAM Module 8 Real Exam due by Wednesday, May 7, midnight.**[ ]  **Use videos to learn about concepts covered in Module 9.**[ ]  **SAM Textbook Project 9 due by Wednesday, May 7, midnight.**[ ]  [**Drag Excel Module 9 folder into shared Google Drive**](https://watsonswebsite.com/Assignments_Handouts_Lectures/Handouts_for_all_classes/turn%20in%20folders%20on%20shared%20Google%20Drive.pdf) **by Wednesday, May 7, midnight.**  |
|  | **12. Blog & Email** | [ ] [ ]  | **-Post questions on** [**Blog**](http://www.blogger.com/)**.** **-Check your personal email in case I sent you something.** |  |