Excel 1 - Week 6 Assignment Checklist

Office 2019 text SAM &		important info		Hyperlinks	Due dates 🔲 🕻	Ot	Other info	
Date	Topics	✓	Assignmen	ts			Due Dates	
Week 6, Monday, March 10.	Use checklist Watch video demos		Watch these concepts	se videos: These vovered in Module inction om Number Form on multiple work ferences across shaces across workbyorksheets calcula	at sheets eets	stand	☐ Watch videos before attempting Module 5 textbook	
	3. Download Module 5 folder				odule 5 Excel folder from age.		project.	
	4. Module 5: Working with Multiple Worksheets and Workbooks		Module 5, 0 - Use "Cons 5 chapter. OR Watch this Work along	Consolidated Expension of the Consolidated in Start of the Consolidated in Consolidated in Consolidated in the project as	file to complete steps in N r Module 5 textbook proj you watch the video. Oth	Module		
			projectPart 1 https://ww -Part 2 https://ww -Part 3 https://ww -Save "Con -SAM uploa fileUpload "C -Look at gra -Fix whatev score.	ww.youtube.com/ww.youtube.com/ww.youtube.com/woolidated" file in ad window will teleponsolidated" produced report.	watch?v=yR6MKz6O30Y watch?v=lq2gDqgQToA watch?v=lq2gDqgQToA watch?v=baZc0HWbgp8& i Module 5 folder. I you the expected name oject file in SAM for gradinand resubmit in SAM for	for the	☐ Module 5 textbook project is due by Wednesday, March 19, 11:59pm. ☐ SAM training &	
	5. SAM Training Module 5		-Complete	SAM Training for	Module 5.		projects for Module 5 due by	
	6. SAM Module 5 Projects		project file	s in Module 5 fold	AM projects for Module 5 er. (There are no videos for cructions in SAM.)		Wednesday, March 19, by 11:59pm.	

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		-Module 5 project: Media Hub (Turn on CC to better	
		understand the presenter's voice.)	
		-Module 5 project: <u>Jefferson School District</u>	☐ Module 5
		-Module 5 project: Flexy Wireless Communications	folder due
			by Wed.,
		-HONORS STUDENTS: This project is only for Honors students	March 19,
		in CRN 44874.	11:59pm.
		Module 5 project: Narbonne Suites	Drag
Week 6,			Module 5
Monday,			folder into
March	7. Your grade	-Fill in your grades on your grade spreadsheet.	shared
10.	spreadsheet		Google
			Drive
	8. Turn in folder	-Close all files inside the module folder.	
		-Close the folder, too.	
		-Drag your folder to my shared Google Drive.	□ SAM
			REAL Exam
	9. SAM Practice	-SAM Module 5 practice exam is not required but strongly	for Module
	Exam Module 5	recommended.	5 due by
			Wednesday,
	10. SAM REAL	-SAM Module 5 REAL Exam – Finish all SAM assignments	March 19,
	Exam Module 5	before opening the REAL Exam.	by 11:59pm.
		-Do not wait until the last minute to do SAM assignments.	
	11. FYI	-Free templates from Microsoft	
	22	In Excel 2, you will learn how to make your own templates.	
	12. Blog & email	-Post questions on Blog.	
	_	-Check blog 3-4 times a week.	
		-Check your personal email 3-4 times a week.	
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