Excel, Access, HTML

Discovering Computers, important info

SAM exams, quizzes

Hyperlinks

Due dates

| Date                                     | Торіс  | <b>√</b> | Assignments   | REAL Due Dates                     |
|--|--|----------|---|------------------------------------|
| Week 5 Part 2 begins on Thursday, May 8. | 1. Use weekly checklist  |          | -Use checklist to keep track of your completed assignmentsAlways do assignments in the order listed below.  |                                    |
|  | 2. SAM Practice Exam<br>Module 7   |          | -SAM Excel Training for Module 7  |                                    |
|  |  |          | -SAM Excel Project for Module 7 – <u>Ballantyne Investments</u> (There are other YouTube videos for this project, but the voice over is not clear.)   |                                    |
|  | 3. SAM 'Real' Exam<br>Module 7   |          |   | ☐ SAM Module 7                     |
|  |  |          | -SAM Excel Module 7 practice examSAM Excel Module 7 Real Exam.  | Real Exam due                      |
| Iviay o.                                 |  | 🗆        | -SAIVI EXCEI IVIOUUIE 7 Real Exam.  | Monday, May 12, midnight.          |
|  | 4. MS Access software  |          | -If you do not have Microsoft Access on your computer, you must do the Access lessons using AppStream in Canvas OR use the Computing Center   | midnight.                          |
|  |  |          | on campusMac users should use computer lab on campus for Access lessons.  |                                    |
|  | 5. Download Access folder  |          | -Download Access Module 1 from Watson's Website Folders pageUnzip & re-label. Save all SAM Access projects in the Access folder.  |                                    |
|  | 6. Watch videos  |          | - <u>Introduction to Databases</u> (3 min.) (Applies to all versions of databases.) - <u>What is a database?</u> (9 min.) (Applies to all versions of databases.) - <u>Database Terminology</u> (14 min.) (Applies to all versions of databases.) |                                    |
| Week 5 Part 2 begins on Thursday, May 8. | 7. Access – Module 1 –<br>Databases & Database<br>Objects: An Introduction |          | -Login to SAM and download Project for Textbook Access Module 1 start file. Save into Access Module 1 folder.   | ☐ Access Module 1 textbook project |
|  |  |          | -Use the SAM start file to complete the step-by-step instructions for "Vets" database in Access Module 1 chapter.   | due Monday, May 12, midnight.      |
|  |  |          | -Part 1 https://www.youtube.com/watch?v=PZ0UkvJ57HY   |                                    |
|  |  | _        | -Part 2   |                                    |
|  |  |          | https://www.youtube.com/watch?v=ZTeIF7S1P6k&t=3s -Part 3  |                                    |

Instructor reserves the right to make changes as deemed necessary and/or appropriate.

| Week 5<br>Part 2<br>begins on<br>Thursday,<br>May 8. | 8. SAM Access Training 9. SAM Project 10. Turn in folder                            | https://www.youtube.com/watch?v=LP5XwZ5CGtM -Upload "Vets" database start file back into SAM for gradingLook at the graded report in SAM and fix errors to re-upload for a better scoreSave file in Access Module 1 folderDownload, unzip, & re-label Excel Module 7 folder from Watson's Website.  -Complete SAM Training for Access Module 1 Training.  -Complete SAM Project Access Module 1. Upload for grading in SAMClose all files inside the module folderClose the folder, tooDrag your folder to my shared Google Drive. | ☐ SAM training & project due by Monday, May 12, midnight. ☐ Module 1 folder due Monday, May 12, midnight. |
|--|---|--|---|
|  | 11. Watch videos  | - <u>Is DNA the Future of Digital Storage?</u> - <u>Data Encryption</u> - <u>NSA Is Breaking Encryption</u>  | ☐ Watch videos  |
|  | 12. Discovering Computers Chapter 8, "Digital Storage" 13. SAM DC Quiz Ch 8 14. FYI | -Read Chapter 8 in DC – "Digital Storage".  -Complete the SAM DC Quiz 8.  -Superman Memory Crystal  Chack the blog and your personal email 3 to 4 times throughout the   | ☐ Read Ch 8.  ☐ SAM DC Quiz for Ch 8 due Monday, May 12, midnight.  |
|  | 15. <u>Blog</u> & <u>Gmail</u>  | Check the blog and your personal email 3 to 4 times throughout the week.   |   |