| ■ Excel, Access, HTML | ■ Discovering Computers, important info | ■ SAM exams, quizzes | ■ Hyperlinks | ■ Due dates |

Date	Topic	✓	Assignments	REAL Due Dates
Week 9 Part 2 begins on Friday, April 11.	1. **Use weekly checklist**	☐ ☐	-Use checklist to keep track of your completed assignments. -Always do assignments in the order listed below.	
	2. PREPARE FOR MS ACCESS	☐	-If you do not have Microsoft Access on your home computer, use AppStream in Canvas to use Access on the campus network. Mac users must use Windows computers for Access or use the AppStream for Access software. <u>Macs do not have MS Access.</u>	☐ **SAM training & project due by Monday, April 14, 11:59pm.**
	3. SAM Training Module 7	☐	-SAM Excel Training for Module 7	
	4. SAM Project Module 7	☐	-SAM Excel Project for Module 7 – Ballantyne Investments	
	5. Turn in folder	☐ ☐ ☐	-Close all files inside the module folder. -Close the folder, too. -Drag your folder to my shared Google Drive.	☐ **Module 7 folder due by Monday, April 14, 11:59pm.**
	6. Watch videos	☐ ☐ ☐	-**Computer Storage Devices – Click here to watch this short video.** -**Output Devices – Click this link to watch a short video.** -**Input and Output Devices**	**Drag Module 6 folder into shared Google Drive**
	7. Discovering Computers Ch 7, "Input and Output"	☐	-Read Chapter 7 in DC – "Input and Output".	
	8. SAM DC Quiz Ch 7 9. FYI	☐ ☐	-Complete the SAM DC Quiz 7 after reading Ch 7 in DC. -**Google Apps** - (Scroll down to "See all products") Check out Google Play Games, Family Games, subcategory for Brain Games. Have fun!	☐ **Complete DC Ch 7 reading before attempting Quiz 7.** ☐ **SAM DC Quiz for Ch 7 due Monday, April 14, 11:59pm.**

Instructor reserves the right to make changes as deemed necessary and/or appropriate.