

CIS 111 Week 8 Assignment Schedule

■ Excel, Access, HTML   
 ■ Discovering Computers, important info   
 ■ SAM exams, quizzes   
 ■ Hyperlinks   
 ■ Due dates

Date	Topic	✓	Assignments	REAL Due Dates
<p>Week 8 begins on Monday, March 23.</p> 	<p>1. <a href="#">Use weekly checklist</a></p> <p>2. Download folders</p> <p>3. PPTX Module 2: Modifying Presentations and PPTX Module 3: Inserting Objects in Presentations</p> <p>4. SAM Trainings</p> <p>5. SAM Projects</p> <p>6. SAM Practice Exams</p> <p>7. SAM Real Exam (REQUIRED)</p>	<input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	<p>-Use checklist to keep track of your completed assignments.</p> <p>-Download PPTX Module 2 and PPTX Module 3 folders from Watson’s Website. -Unzip &amp; label folder, <i>CRN firstname lastname PPTX Module 2</i> and <i>CRN firstname lastname PPTX Module 3</i>.</p> <p>NOTE: There is an ebook in SAM with chapter material for PPTX lessons. The SAM Training, Projects, and Exams are related to the chapters in the ebook.</p> <p>-FYI: Additional online help from Microsoft as needed: <a href="#">Microsoft Training for PPTX</a> .</p> <p>-In SAM, there is an ebook, Illustrated Collection Microsoft Office 365 &amp; Office 2019. If needed, use the ebook for PPTX Module 2 and PPTX Module 3 chapters for detailed PPTX instruction to help with the PPTX project below.</p> <p>-SAM Trainings for PPTX Module 2 and PPTX Module 3 – Complete the SAM training assignment before attempting the SAM project assignment.</p> <p>-SAM Projects for PPTX Module 2 and PPTX Module 3. Download instruction files, start files, and any supplemental files if applicable. -Follow downloaded instructions to complete the projects. -Upload finished projects to SAM for grading. -Save project files in PPTX Module 2 and PPTX Module 3 folders.</p> <p>-SAM PPTX Module 2 and PPTX Module 3 practice exams are not required but strongly recommended.</p> <p>-SAM Real Exams for PPTX Module 2 and PPTX Module 3. Unlike practice exams, you get only one try on ‘real’ exams.</p>	<p><u>Please do not wait until the last minute to do your SAM assignments. Murphy’s Law: What can go wrong, will go wrong.</u></p> <p><input type="checkbox"/> Submit PPTX Module 2 &amp; Module 3 folders by Thursday, March 26, midnight.</p> <p><input type="checkbox"/> All SAM assignments for PPTX due Thursday, March 26, midnight.</p> <p><b>*NO LATE EXTENSIONS</b></p>

Instructor reserves the right to make changes as deemed necessary and/or appropriate.

<p>Week 8 begins on Monday, March 23.</p> 	<p><b>8. SAM SLO Exam (REQUIRED)</b></p> <p>9. What is AI?</p> <p>10. AI experience</p> <p>Cont'd on next page...</p>	<p><b>-Did you complete the CIS 111 SLO Exam in SAM? <u>THIS IS A GRADED EXAM.</u> It counts as part of your final grade.</b></p> <p>- <a href="https://www.youtube.com/watch?v=cNvxNOMLS7I">https://www.youtube.com/watch?v=cNvxNOMLS7I</a></p> <p>- <a href="https://www.youtube.com/watch?v=ttfIOdAdQaUE">https://www.youtube.com/watch?v=ttfIOdAdQaUE</a></p> <p>-Sign up for Napkin.com (<a href="https://www.youtube.com/watch?v=8wyx7swikCA">https://www.youtube.com/watch?v=8wyx7swikCA</a>) free AI account and create a text visual for:</p> <ul style="list-style-type: none"> <li>HTML</li> <li>Excel</li> <li>Access</li> <li>Word</li> <li>PowerPoint</li> <li>Windows 11</li> <li>Internet</li> <li>AI</li> </ul> <p>-Create a folder with label, "<i>CRN firstname lastname AI</i>".</p> <p>-Take a screenshot of your text visual and paste it into Paint.</p> <p>-Save your Paint file as a .jpg in the folder and submit to my shared Google drive.</p> <p>-Not sure of Mac equivalent but a Google search mentioned <i>MacPaint</i>.</p> <p>Cont'd on next page...</p>	<p><input type="checkbox"/> SLO Assessment in SAM must be completed and submitted by Thursday, May 29, midnight.</p> <p><input type="checkbox"/> Napkin AI assignment due Thursday, March 26, midnight.</p>
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