### CIS 111 Week 6 Part 2 Assignment Schedule

 **Excel, Access, HTML Discovering Computers, important info SAM exams, quizzes Hyperlinks Due dates**

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| **Date** | **Topic** | **✓** | **Assignments** | **REAL Due Dates** |
| **Week 6****begins****Monday, March 10.** | **1.** [**Use weekly checklist**](https://youtu.be/thDtf0ajU2s)**2. SAM Training - (required)****3. SAM Project - (required)****4. Turn in folder****5. SAM REAL Excel Theory Exam****(required)****6. FYI videos****7. DC Chapter 4: “Programs & Apps”****8. DC QUIZ 4 – “Programs & Apps…“** | [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]  | **Procedure same as in previous weeks.****-Use checklist to keep track of your completed assignments.** **-Always do assignments in the order listed below.****- SAM Training for Module 4** **-SAM Project for Module 4 –** [**Smith & Lyngate Insurance**](https://www.youtube.com/watch?v=LkYhcpQc5pM)**-Close all files inside the module folder.** **-Close the folder, too.** **-Drag your folder to my shared Google Drive.** **-Complete the SAM REAL Excel Theory Exam****NOTE: “Required” will not be listed for SAM assignments in future weekly schedules, but you should know by now that they are REQUIRED.****Students look everything up on Google, but you might find these videos** **interesting:****-** [**How to find programs and apps in Windows 10**](https://www.youtube.com/watch?v=HYZ215Ref48)**-** [**Useful Windows Apps**](https://www.youtube.com/watch?v=p6X4RBOBX_I)**-** [**Personal Finance Apps**](https://www.youtube.com/watch?v=IB2P6_AKw-w)**-** [**Computer Viruses**](https://www.youtube.com/watch?v=aeA7rDq4CnM)**-** [**Five Ways to Check for Viruses**](https://www.youtube.com/watch?v=rdG-rBKZrFw)**- Read Chapter 4 in Discovering Computers.****- Complete the SAM DC Quiz 4.** | [ ]  **SAM training & project for Module 4 are due Thursday, March 13, 11:59pm.**[ ]  **Module 4 folder due by Thursday, March 13, 11:59pm.**[**Drag Module 2 folder into shared Google Drive**](https://watsonswebsite.com/Assignments_Handouts_Lectures/Handouts_for_all_classes/turn%20in%20folders%20on%20shared%20Google%20Drive.pdf)[ ]  **SAM REAL Excel Theory Exam due Thursday, March 13, 11:59pm.**[ ]  **Complete the reading for DC Chapter 4 before March 13.**[ ]  **DC Ch 4 Quiz in SAM is due Thursday, March 13, 11:59pm.** |
|  | **9. Blog & email** | [ ] **☐** | **-Check** [**Blog**](http://www.blogger.com/) **several times a week.** **-Check personal email several times a week.** |  |