### CIS 111 Week 6 Part 2 Assignment Schedule

**Excel, Access, HTML Discovering Computers, important info SAM exams, quizzes Hyperlinks Due dates**

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| **Date** | **Topic** | **✓** | **Assignments** | **REAL Due Dates** |
| **Week 6**  **begins**  **Monday, March 10.** | **1.** [**Use weekly checklist**](https://youtu.be/thDtf0ajU2s)  **2. SAM Training - (required)**  **3. SAM Project - (required)**  **4. Turn in folder**  **5. SAM REAL Excel Theory Exam**  **(required)**  **6. FYI videos**  **7. DC Chapter 4: “Programs & Apps”**  **8. DC QUIZ 4 – “Programs & Apps…“** |  | **Procedure same as in previous weeks.**  **-Use checklist to keep track of your completed assignments.**  **-Always do assignments in the order listed below.**  **- SAM Training for Module 4**  **-SAM Project for Module 4 –** [**Smith & Lyngate Insurance**](https://www.youtube.com/watch?v=LkYhcpQc5pM)  **-Close all files inside the module folder.**  **-Close the folder, too.**  **-Drag your folder to my shared Google Drive.**  **-Complete the SAM REAL Excel Theory Exam**  **NOTE: “Required” will not be listed for SAM assignments in future weekly schedules, but you should know by now that they are REQUIRED.**  **Students look everything up on Google, but you might find these videos**  **interesting:**  **-** [**How to find programs and apps in Windows 10**](https://www.youtube.com/watch?v=HYZ215Ref48)  **-** [**Useful Windows Apps**](https://www.youtube.com/watch?v=p6X4RBOBX_I)  **-** [**Personal Finance Apps**](https://www.youtube.com/watch?v=IB2P6_AKw-w)  **-** [**Computer Viruses**](https://www.youtube.com/watch?v=aeA7rDq4CnM)  **-** [**Five Ways to Check for Viruses**](https://www.youtube.com/watch?v=rdG-rBKZrFw)  **- Read Chapter 4 in Discovering Computers.**  **- Complete the SAM DC Quiz 4.** | **SAM training & project for Module 4 are due Thursday, March 13, 11:59pm.**  **Module 4 folder due by Thursday, March 13, 11:59pm.**  [**Drag Module 2 folder into shared Google Drive**](https://watsonswebsite.com/Assignments_Handouts_Lectures/Handouts_for_all_classes/turn%20in%20folders%20on%20shared%20Google%20Drive.pdf)  **SAM REAL Excel Theory Exam due Thursday, March 13, 11:59pm.**  **Complete the reading for DC Chapter 4 before March 13.**  **DC Ch 4 Quiz in SAM is due Thursday, March 13, 11:59pm.** |
|  | **9. Blog & email** | **☐** | **-Check** [**Blog**](http://www.blogger.com/) **several times a week.**  **-Check personal email several times a week.** |  |